

Thank you for your interest in East Heights UMC Preschool. East Heights provides educational opportunities for any young child meeting age requirements regardless of gender, race, creed or religious preferences. Your child will have the opportunity to learn in a fun, safe and loving environment. Attached to this letter you will find an enrollment form. The enrollment process will be as follows:

March 1: Enrollment begins for children currently enrolled, their siblings, East Heights church members & children enrolled in the East Heights CDO program.

March 26: Enrollment for the public begins.

The enrollment forms should be turned into the preschool office as soon as possible to ensure an assignment for the 2012-13 school year. **The Early Bird Registration fee (if you enroll your child BY May 30, 2012) is \$55.00. The regular registration fee is \$65.00.** To enter the preschool your child must be 2 years old before March 1, 2012. **Due to licensing requirements by the state, no exceptions to the age requirements can be made.** To attend preschool your child must be FULLY potty trained. The use of disposable underwear is not permitted.

T/K or Transition to Kindergarten Class - This class is for those students who have already completed a Pre-K class and are old enough to attend Kindergarten, but who are going to wait another year before beginning. We will review skills taught in our Pre-K classes as well as introduce new skills to prepare your child for the Kindergarten experience.

Tuition for the 2012-2013 school year will be: T/TH----\$100.00; MWF----\$135.00; M-F----\$205.00; M-F T/K class ----\$205.00. One month's tuition is due in the preschool office no later than August 1, 2012. Receipt of this payment is necessary to maintain enrollment. Tuition payments are due by the 7th of each month during the school year. Teacher requests may be made in writing. However, we do not guarantee that all requests can be honored.

After the preschool office has processed your enrollment form, you will receive an email confirmation stating whether you received your 1st or 2nd choice time slot for preschool. If you do not receive your 1st choice, you will be placed on a waiting list for that class. Following the confirmation of your child's enrollment, an email will be sent with paperwork files attached that must be filled out completely and returned to the preschool office by June 15th 2012.

If you have any questions please call Robin Eshelman at 682-0375 or email her at robin@ehumc.org . The East Heights Preschool staff is looking forward to working with you and your child in the 2012-2013 school year.

Sincerely,

Robin Eshelman
Director