

Thank you for your interest in East Heights UMC Preschool. East Heights provides educational opportunities for any young child meeting age requirements regardless of gender, race, creed or religious preferences. Your child will have the opportunity to learn in a fun, safe and loving environment. Attached to this letter you will find an enrollment form. The enrollment process will be as follows:

March 1: Enrollment begins for children currently enrolled, their siblings, East Heights church members & children enrolled in the East Heights CDO program.

March 22: Enrollment for the public begins.

The enrollment forms should be turned into the preschool office as soon as possible to ensure an assignment for the 2010-2011 school year. **There is a \$50.00 non-refundable registration fee that must accompany this enrollment form.** To enter the preschool your child must be 2 years old before March 1, 2010. **Due to licensing requirements by the state, no exceptions to the age requirements can be made.** To attend preschool your child must be FULLY potty trained. The use of disposable underwear is not permitted.

T/K or Transition to Kindergarten Class - This class is for those students who have already completed a Pre-K class and are old enough to attend Kindergarten, but who are going to wait a year before beginning Kindergarten. We will review skills taught in our Pre-K classes as well as introduce new skills to prepare your child for the Kindergarten experience.

Tuition for the 2010-2011 school year will be: T/TH----\$95.00; MWF----\$120.00; M-F----\$195.00; M-F T/K class ----\$195.00. One month's tuition is due in the preschool office no later than August 1, 2010. Receipt of this payment is necessary to maintain enrollment. Tuition payments are due the 7th of each month during the school year. Teacher requests may be made in writing. However, we do not guarantee that all requests can be honored.

After the preschool office has processed your enrollment form, you will receive a postcard in the mail confirming the receipt of your enrollment & stating whether you received your 1st or 2nd choice time slot for preschool. If you do not receive your 1st choice, you will be placed on a waiting list for that class. In early May, you will receive a packet of paperwork that must be filled out completely and returned to the preschool office by June 15th to complete your child's enrollment at East Heights UMC Preschool.

If you have any questions please call Robin Eshelman at 682-0375 or email at robin@ehumc.org . East Heights Preschool staff is looking forward to working with you and your child in the 2010-2011 school year.

Sincerely,

Robin Eshelman
Director